



**THE EQUITABLE PARTY**

## **ELECTION AND NOMINATION RULES**

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## **1 Preamble**

Pursuant to Article 7 of the Party constitution, the National Governing Council makes the following Elections and Nomination Rules:

## **2 Citation and Interpretation**

These rules may be cited as The Equitable Party (TEP) Election and Nomination Rules (hereinafter “the Rules”).

In these rules, unless otherwise stated, the words as used carry the same meaning as prescribed in the Party Constitution.

### **2.1 Citation**

The party flag is rectangular shaped with the party symbol in the middle and party slogan “*Tusawazishe*” under the party Symbol with the Theme colours in the TEP Emblem.

### **2.2 Interpretation**

“**Agent**” means a person duly accredited by a candidate as his agent.

“**Branch Electoral College**” means Electoral College at the Sub-County for the purpose of electing Branch Executive Committees.

“**Candidate**” means a person duly cleared by the Party in accordance with these Rules to vie for nomination.

“**Candidates Vetting Committee**” means a committee established under rule 15 herein”

“**Commission**” means the Independent Commission of Kenya (IEBC) established under Article 88 (1) of the Constitution of Kenya.

“**County Electoral College**” means Electoral College at the County for the purpose of electing the County Conference Committee.

“**Sub-County Returning Officer**” means a person appointed by the NEB to preside over Party elections and nominations within the Sub-County.

“**County Returning Officer**” means a person appointed by the NEB to conduct Party elections and nominations within the County.

“**National Delegates Register**” means a list of Party members eligible to attend the National Delegates Convention as per Article 7.2.2 of the Party’s Constitution. “**National Delegates Electoral College**” means Electoral College convened at an ordinary meeting of National Delegates for purposes of electing national officials or nomination of Party’s Presidential candidate.

**“Nomination”** means the election of a person qualified under these Rules to contest for elections at a general or bye-election (whatever the case may be) on the Party ticket.”

**“Party”** means The Equitable Party

**“Persons with Disability”** means a person with any physical, sensory, mental, psychological or other impairment, condition or illness that has, or is perceived by significant sectors of the Community to have a substantial or long-term effect on an individual’s ability to carry out ordinary day-to-day activities.

**“Polling Station”** means the venue for voting in elections as gazetted by IEBC in the last general election, or any other Polling Station designated by the NEB.

**“Presiding Officer”** means a person appointed or designated under these rules by the NEB to preside over elections at a polling station.

**“Regional Electoral College”** means Electoral College at the Region for the purpose of electing the Regional Conference Committee.

**“Register”** means the register of Party members approved by the Registrar of Political Parties.

**“Special Interest”** means marginalized persons or Minorities.

**“Sub Branch Electoral College”** means Electoral College at the Sub-County level for the purpose of electing Sub-Branch Executive Committee.

**“The NEB”** means the National Elections Board of the Party established under Article of 7.11.1 of the Party Constitution.

**“Voter”** means a person validly registered by the Commission to vote at a general or bye-election and whose names are included in the Party Register.

**“Ward”** means the electoral unit for County Assembly members within the meaning of Article 177 (1) of the Constitution of Kenya and as delimited under the National Assembly Constituencies and County Assembly Wards Order, 2012 or as amended or altered by Judgment of the High Court delivered in Nairobi Judicial Review Application Number 94 of 2012 or as may be reviewed by the Commission from time to time.

**“Ward Electoral College”** means Electoral College at the Ward level for the purpose of electing Ward Steering Committees.

“Youth” mean persons between the ages of 18 years to 35 years.

### **3 The National Elections Board (NEB)**

#### **3.1 Core Function**

To plan, organize, direct, conduct, supervise and or coordinate all Party elections and nominations of candidates.

#### **3.2 Duties and National Elections Board**

Duties of the National Elections Board shall include:

- a. To ensure a free and fair electoral process.
- b. The vetting of all candidates aspiring for Party election or nomination in accordance with provisions of the Constitution of the Republic of Kenya, applicable electoral Laws, Party Constitution, Party Nomination and Election Rules and the Party Code of Conduct,
- c. Appointment of County Returning Officers, Sub-County Returning Officers, Polling and Tallying Clerks,
- d. Accreditation of election observers,
- e. Receiving election results from Returning Officers.
- f. Taking all necessary measures to ensure Party elections and nominations are transparent, peaceful, free and fair.
- g. Devise or formulate rules of procedure for the County Election Disputes Appeals Tribunal.

#### **3.3 Automatic Nomination**

The NEB may with the written approval of the National Executive Committee (NEC) grant a candidate an automatic nomination.

### **4 Election Officers**

#### **4.1 County Election Board**

They shall be established County Election Board in each county to coordinate elections on behalf of the NEB.

The County Election Board shall be composed of five members of the Party ordinarily resident in the County who shall be distinguished persons of good moral standing in society and of high integrity and they shall not be seeking any elective post or nomination.

The County Election Board shall be under the supervision and the general direction of NEB and shall perform all such tasks and duties as assigned and delegated to them.

The NEB shall be responsible for the recruitment and deployment of all County Election Board personnel.

The County Election Board shall be composed of the following members:

- i. Chairperson.
- ii. Secretary and
- iii. Three ordinary members

## **4.2 Returning Officers**

There shall be County and Sub-County Returning Officers, appointed by the NEB.

### **4.2.1 Duties and Responsibilities of the Returning Officers**

Duties and responsibilities of County and Sub-County Returning Officers Returning Officers shall include but not limited to:

- i. Carrying out briefings or trainings for election officers on the proper conduct of the Party elections in accordance with the Party's Constitution and Elections and Nomination Rules,
- ii. Ensuring that requisite logistics are in place at the elections venue for a free and fair elections, including-
  - a) Availing sufficient and relevant voting materials and equipment, and
  - b) Ensuring that there exists adequate security during elections,
- iii. Supervising other election officers to ensure level play field,
- iv. Announcing election results promptly and accurately,
- v. Compiling and submitting results of the elections to the NEB, and
- vi. Undertaking any other responsibility or duty that might lawfully be assigned to them by the NEB.

### **4.2.2 Role of County Returning Officers**

County Returning Officer shall:

- i. Be in charge of County elections and nominations, and
- ii. Receive and tally elections results in respect of Governor, Member of Senate and County Women Representative.
- iii. Maintain and preserve all election materials and returns and deliver the same to the NEB at the conclusion of the nominations, Party elections or primaries where applicable.

### **4.2.3 Role of Sub-County Returning Officers**

Sub-County Returning Officer shall:

- i. Be in charge of elections and nominations within the Sub-County,
- ii. Supervise polling and tallying of votes within the Sub-County, and
- iii. Announce result of elections after tallying within the Sub-County.



#### **4.2.4 Presiding Officers**

There shall be Presiding Officers appointed by the NEB who shall be in charge of polling and counting in Polling Stations under the general direction of Sub-County Returning Officers, in case of Sub-County elections or otherwise County Returning Officers, in the case of County elections.

#### **4.2.5 Role of Presiding Officers**

Presiding Officers shall:

- i. Under general direction of respective Returning Officers be in charge of election and nomination exercise within Polling Stations,
- ii. Where applicable, supervise polling and tallying of votes within Polling Stations,
- iii. Co-ordinate and direct Polling and Counting Clerks within Polling Station,
- iv. Submit election results to the respective Returning Officer.
- v. Ensure that there is ample security and an environment conducive for voting during elections within and the immediate surroundings of Polling Stations,
- vi. Ensure that voting process is free and fair, free from all forms of violence, intimidation, bribery, discrimination, manipulation, or coercion,
- vii. Protect the rights of all voters including Special Interest groups and the illiterate, and
- viii. Carry all tasks and duties as may be lawfully assigned to them by respective Returning Officers and the NEB.

#### **4.2.6 Polling and Counting Clerks**

There shall be such number of polling, counting and tallying clerks as the Returning Officers in consultation with the NEB shall determine to carry out such duties and functions as may be assigned to them by Returning Officers or Presiding Officers, as the case may be, for the successful conduct of elections and nominations.

### **5 Elections of Party Officials**

Party elections shall be conducted for the following organs of the Party-

- i. National Officials
- ii. Regional Coordinating Committee
- iii. County Coordinating Committee
- iv. Branch Executive Committee
- v. Sub-Branch Executive Committee
- vi. Polling Station Steering Committee
- vii. TEP Women Alliance
  - a) Branch Executive Committee
  - b) Sub Branch Executive Committee
  - c) Polling Station Steering Committee
- viii. TEP Youth Alliance
  - d) Branch Executive Committee
  - e) Sub Branch Executive Committee
  - f) Polling Station Steering Committee

## **6 Party Electoral Colleges**

Party elections shall be conducted by Electoral Colleges as follows:

- i. National Electoral College
- ii. Regional Electoral College
- iii. County Electoral College
- iv. Branch Electoral College
- v. Sub Branch Electoral College

In the Polling Station, Party elections shall be by registered party members

## **7 Notice of Elections**

National Elections Board shall issue a notice of not less than Twenty-One (21) days with respect to all Party elections due and it shall publish such notice in at least one daily newspaper with national circulation and one announcement vide the electronic media.

## **8 Qualifications**

A candidate seeking to be elected in office shall:

- i. Be a member of The Equitable Party,
- ii. Be committed to ideals and core values of the Party,
- iii. Be a fully paid up member; in the case of those seeking for national office, Branch and Sub Branch Chairpersons, be life members,
- iv. Demonstrate having participated in party activities for at least six months prior to his/her application for election,
- v. Complete and return within the time stipulated by the NEB Party election on form prescribed in Schedule II to these rules and Party Code of Conduct.
- vi. Be a delegate by virtue of having been elected from the Grassroots,
- vii. Be an automatic delegate by virtue of having been elected as TEP Members of Parliament or Governors,
- viii. Be present during the meeting at which the election is conducted.

## **9 Elections of National Officials**

The National officials shall be elected by the National Delegates Convention (NDC) convened in accordance with provisions of the Party Constitution. Except for the Executive Director, the Secretary for Parliamentary Affairs, the Secretary of Women Affairs and the Secretary for Youth Affairs.

### **9.1 Eligibility of Delegates**

The NEB shall ensure that only the delegates whose names appear in the National Delegates Register and present at the Convention shall be eligible to vote.

## **9.2 Quorum**

The NEB shall ensure that there is a quorum before the commencement of business of elections in accordance with the Party Constitution.

## **9.3 Mode of Voting**

Elections at the National Delegates Convention shall be by secret ballot or any other method approved by the delegates in session.

## **9.4 Assumption of Office**

Persons elected to national offices shall upon declaration of results of election assume office with immediate effect.

## **9.5 Custody of Election Materials**

The NEB shall immediately after the announcement of the results surrender all election documents and materials to the National Secretariat for safe custody for a period of two months.

# **10 Party Elections**

## **10.1 Branch Organization**

The NEB shall conduct Party Elections in the following organs of the Party:

### **10.1.1 Mainstream**

- i. Branch Executive Committees,
- ii. Sub-Branch Executive Committees,
- iii. Polling Station Steering Committees,

### **10.1.2 TEP Women Alliance**

- i. TEP Women Alliance Branch Executive Committees,
- ii. TEP Women Alliance Sub-Branch Executive Committees,
- iii. TEP Women Alliance Polling Station Steering Committees,

### **10.1.3 TEP Youth Alliance**

- iv. TEP Youth Alliance Branch Executive Committees,
- v. TEP Youth Alliance Sub-Branch Executive Committees,
- vi. TEP Youth Alliance Polling Station Steering Committees,

## **10.2 Polling Station Steering Committee**

Each Polling Station Steering Committee shall be composed of the following officials:

- i. Chairperson,

- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Treasurer,
- v. Deputy Treasurer,
- vi. Organizing Secretary,
- vii. Polling Station Secretary for Women affairs who shall be the person elected as the TEP Women Alliance' Polling Station Leader,
- viii. Polling Station Secretary for Youth affairs who shall be the person elected as the TEP Youth Alliance' Polling Station Leader,
- ix. Polling Station Special Interest Groups and Programs Representative,
- x. Committee Member,

Provided that one-third of those officials shall be of either gender.

### **10.3 Polling Station Elections**

- i. On the date designated for the Polling Station Steering Committee elections, all The Equitable Party members shall assemble at the Polling Stations and vote by secret ballot or any other method approved by the delegates in session,
- ii. The Presiding Officer shall tally and announce the result thereof and thereafter submit to the Sub-County Returning Officer.

### **10.4 Sub Branch Executive Committees**

Each Sub Branch Steering Committee shall be composed of the following officials:

- i. Chairperson,
- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Deputy Secretary,
- v. Treasurer,
- vi. Deputy Treasurer,
- vii. Organizing Secretary,
- viii. Deputy Organizing Secretary,
- ix. Secretary for Women Affairs who shall be the person elected as the TEP Women Alliance Sub Branch Leader,
- x. Secretary for Youth affairs who shall be the person elected as the TEP Youth Alliance Sub Branch Leader,
- xii. Special Interest Groups and Programs Representative,
- xiii. Committee Member,

Provided that one-third of those officials shall be of either gender.

## **10.5 Sub Branch Elections**

- i. Delegates elected at the Polling Station Steering Committees shall form the Ward Electoral College for the purpose of electing the Ward Management Committee.
- ii. On the date designated for the Sub Branch Steering Committee elections delegates shall assemble at Polling Stations within the Ward as shall be designated and published by the NEB at least fourteen days before the elections and thereat vote by secret ballot.
- iii. The Presiding Officer shall tally and announce the results thereof and submit to the Sub-County Returning Officer.

## **10.6 Elections of Branch Executive Committees**

### **10.6.1 Branch Officials**

The Branch shall be composed of the following officials:

- i. Chairperson,
- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Deputy Secretary,
- v. Treasurer,
- vi. Deputy Treasurer,
- vii. Organizing Secretary,
- viii. Deputy Organizing Secretary,
- ix. Secretary for Women Affairs,
- x. Secretary for Youth Affairs,
- xi. Special Interest Groups and Programs Representative,
- xii. Ten (10) Committee Members,

Provided that one third of members of Branch Executive Committee shall be of either gender.

### **10.6.2 Branch Electoral College**

The members of each Branch Executive Committee shall form the Branch Electoral College and on a date set for elections shall elect the Branch Executive Committee by secret ballot or any other method approved by the delegates in session.

### **10.6.3 Branch Election Results**

The County Returning Officer shall tally and announce the results and submit to the NEB.

## **10.7 County Coordinating Committee**

### **10.7.1 County Officials**

The County Coordinating Committee shall be composed of the following officials:

- a) The County Coordinating Chairman,

- b) The County Deputy Coordinating Chairman,
- c) The County Coordinating Secretary,
- d) The County Coordinating Organizing Secretary,
- e) The County Coordinating Treasurer,
- f) The County TEP Women Alliance Representative,
- g) The County TEP Youth Alliance Representative,
- h) The County Special Interest Groups and Programs Representative.

### **10.7.2 County Electoral College**

The members of each County Delegates Conference shall form the County Electoral College and on a date set for elections shall elect the County Coordinating Committee by secret ballot.

### **10.7.3 County Election Results**

The County Returning Officer shall tally and announce the results and submit to the NEB.

## **10.8 Regional Conference Committee**

### **10.8.1 Regional Officials**

The Regional Coordinating Committee shall be composed of the following officials:

- a) The Regional Coordinating Chairman,
- b) The Regional Deputy Coordinating Chairman,
- c) The Regional Coordinating Secretary,
- d) The Regional Coordinating Organizing Secretary,
- e) The Regional Coordinating Treasurer,
- f) The Regional TEP Women Alliance Representative,
- g) The Regional TEP Youth Alliance Representative,
- h) The Regional Special Interest Groups and Programs Representative.

### **10.8.2 Regional Electoral College**

The members of each Regional Delegates Conference shall form the Regional Electoral College and on a date set for elections shall elect the Regional Conference Committee by secret ballot.

### **10.8.3 Regional Election Results**

A County Returning Officer, selected by NEB, shall tally, and announce the results and submit to the NEB.

## **11 TEP Women Alliance Organization**

- i. The TEP Women Alliance shall be established.
- ii. The organization of the Alliance shall begin at Polling Station level ascending to the Sub Branch, Branch and National levels.
- iii. The Alliance shall be organized by the TEP Women Alliance Chairperson at each level of the Alliance.

- iv. The Alliance shall carry out the following functions at all levels of the organization:
  - a. Handle all issues peculiar to women,
  - b. Strengthen and empower women in the mainstream Party management, and
  - c. Deal with and address all matters that will enhance the cause of women.

### **11.1 Elections of the TEP Women Alliance Officials**

The Elections shall be conducted by electoral colleges at the Sub Branch, Branch and National levels, except in the Polling Station, where Alliance elections shall be conducted by universal suffrage

#### **11.1.1 Polling Station Management Committee**

All TEP Women Members of the Party at Polling Station shall assemble to elect a Management Committee comprising:

- i. Chairperson,
- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Deputy Secretary,
- v. Treasurer,
- vi. Deputy Treasurer,
- vii. Organizing Secretary,
- viii. Deputy Organizing Secretary,
- ix. Special Interest Groups and Programs Representative,
- x. Ten (10) Committee Members.

#### **11.1.2 Sub Branch Steering Committee**

Delegates of the Polling Station shall form TEP Women Sub Branch Electoral College and shall elect TEP Women Sub Branch Steering Committee comprising:

- i. Chairperson,
- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Deputy Secretary,
- v. Treasurer,
- vi. Deputy Treasurer,
- vii. Organizing Secretary,
- viii. Deputy Organizing Secretary,
- ix. Special Interest Groups and programs Representative,
- x. Ten (10) Committee Members.

#### **11.1.3 Branch Executive Committee**

Delegates of the Sub Branch shall form TEP Women Branch Electoral College to elect TEP Women Branch Executive Committee comprising:

- i. Chairperson,
- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Deputy Secretary,
- v. Treasurer,
- vi. Deputy Treasurer,
- vii. Organizing Secretary,
- viii. Deputy Organizing Secretary,
- ix. Special Interest Groups and Programs Representative,
- x. Ten (10) Committee Members.

## **11.2 Elections of TEP Women Alliance National Officials**

The members of each TEP Women Alliance Branch Executive Committee comprising of the following officials shall form the National TEP Women Alliance Electoral College:

- i. Chairperson,
- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Deputy Secretary,
- v. Treasurer,
- vi. Deputy Treasurer,
- vii. Organizing Secretary,
- viii. Deputy Organizing Secretary,
- ix. Special Interest Groups and Programs Representative,
- x. Ten (10) Committee members.

## **11.3 Elections of TEP Women Alliance National Officials**

The TEP Women Alliance National Electoral College, on a date set for elections, shall vote by secret ballot and elect the TEP Women Alliance National Officials comprising of the following:

- i. Chairperson,
- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Deputy Secretary,
- v. Treasurer,
- vi. Deputy Treasurer,
- vii. Organizing Secretary,
- viii. Deputy Organizing Secretary,
- ix. Special Interest Groups and Programs Representative,
- x. Ten (10) Committee Members.

## **12 TEP Youth Alliance Organization**

- i. The TEP Youth Alliance shall be established.



- ii. The organization of the Alliance shall begin at Polling Station level ascending to the Sub Branch, Branch and National levels.
- iii. The Alliance shall be organized by the TEP Youth Alliance Chairperson at each level of the Alliance.
- iv. The Alliance shall carry out the following functions at all levels of the organization:
  - a. Handle all issues peculiar to the Youth,
  - b. Strengthen and empower youths in the mainstream Party management, and
  - c. Deal with and address all matters that will enhance the cause of the youth.

## **12.1 Elections of the Youth Alliance Officials**

The Elections shall be conducted by electoral colleges at the Sub Branch, Branch and National levels, except in the Polling Station where Alliance elections which shall be conducted by universal suffrage.

### **12.1.1 Polling Station Management Committee**

All TEP Youth Alliance Members of the Party at Polling Station shall assemble and shall elect a Management Committee comprising:

- i. Chairperson,
- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Deputy Secretary,
- v. Treasurer,
- vi. Deputy Treasurer,
- vii. Organizing Secretary,
- viii. Deputy Organizing Secretary,
- ix. Special Interest Groups and Programs Representative,
- x. Ten (10) Committee Members.

### **12.1.2 Sub Branch Committee**

Delegates at the Polling Station shall form the TEP Youth Alliance Sub Branch Electoral College to elect the TEP Youth Alliance Sub Branch Committee composed of:

- i. Chairperson,
- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Deputy Secretary,
- v. Treasurer,
- vi. Deputy Treasurer,
- vii. Organizing Secretary,
- viii. Deputy Organizing Secretary,
- ix. Special Interest Groups and Programs Representative,

- x. Ten (10) Committee Members.

### **12.1.3 Branch Executive Committee**

Sub Branch delegates shall form the TEP Youth Alliance Branch Electoral College to elect the TEP Youth Alliance Branch Executive Committee composing of:

- i. Chairperson,
- ii. Deputy Chairperson,
- iii. Secretary,
- iv. Deputy Secretary,
- v. Treasurer,
- vi. Deputy Treasurer,
- vii. Organizing Secretary,
- viii. Deputy Organizing Secretary,
- ix. Special Interest Groups and programs Representative,
- x. Ten (10) Committee Members.

## **13 Election Categories**

These rules govern nomination of Party candidates in respect of any nomination, under Part I and II herein to be held for Presidential, Member of the Senate, Governors, Members of the National Assembly, Members of the County Assembly and County Woman Representative.

## **14 Vacant Positions Announcements**

Upon a resolution by the NEC, the NEB shall advertise and receive applications in forms prescribed in these rules for Party Elections for nominations for the positions of President, Members of the Senate, Governors, Members of the National Assembly, Members of the County Assembly, and County Woman Representative.

## **15 Candidates Vetting**

The NEB shall establish candidates vetting committees, subject to approval of the NEC and which shall be constituted at least six (6) months to the nominations and which shall be responsible for vetting of candidates in accordance with the Constitution of the Republic of Kenya, The Political Parties Act, 2011, The Elections Act, 2011, The County Government Act, 2012, the Party Constitution and Party Election and Nomination Rules.

In vetting a candidate, the NEB shall consider the following: -

- i. The contribution of the candidate to the Party activities and ideology,
- ii. Demonstrated loyalty to the party, its leadership, and organs,
- iii. Ability to represent the area for which the candidates seek nomination,
- iv. Ability to articulate and propagate Party policies and ideology.

## **16 Candidates Qualifications**

### **16.1 Member of the County Assembly Nominations**

#### **16.1.1 Qualifications**

A person seeking nomination for elections as member of the County Assembly shall fulfill the following requirements: -

- i. Be registered as a voter in the Ward or County for which he/she seeks election,
- ii. Be a registered member of the Party,
- iii. Be in possession of post-secondary school qualification recognized in Kenya,
- iv. Demonstrate active participation in Party programs six months prior to seeking nomination, provided National Executive Committee may for good cause, which shall be specifically documented, exempt an applicant from this requirement, subject to any conditions it may deem fit,
- v. Meet the minimum requirements for County Assembly Candidates as may be set out by the Independent Electoral and Boundaries Commission.

#### **16.1.2 Documentations**

An applicant for nomination shall furnish the following documents: -

- i. Duly completed Nomination Form in duplicate,
- ii. Copy of national identity card or Passport,
- iii. Evidence of active participation in Party activities six months prior to the application,
- iv. Non- refundable fee of **KES. 20,000** paid to The Equitable Party by a Bankers Cheque or deposited in the Party account and **KES.15,000** for Special Interest groups,
- v. A copy of post-secondary school qualification recognized in Kenya,
- vi. A copy of Elector's card,
- vii. A copy of The Equitable Party Membership Card,
- viii. Duly executed Code of Conduct Form,
- ix. Meet all other requirements under the Elections Act and Regulations made by the Commission.

#### **16.1.3 Disqualification from Nomination**

A person is disqualified from being nominated as a candidate for election as a Member of a County Assembly if the person: -

- i. Is a State Officer or other Public Officer other than a Member of County Assembly,
- ii. Has at any time within the five years immediately before the date of election held office as a member of the Independent Electoral Boundaries Commission or any Election Commission,
- iii. Is of unsound mind,

- iv. Is an undischarged bankrupt,
- v. Is serving a sentence of imprisonment of at least six months, or
- vi. Has been found, in accordance with any law, to have misused or abused a State Office or Public Office or to have contravened any provision of Chapter Six of the Constitution of Kenya

## **16.2 Governor Nominations**

### **16.2.1 Qualifications**

A person seeking nomination for elections as Governor shall fulfill the following requirements: -

- i. Be registered as a voter in the County for which he/she seeks election,
- ii. Be a life member of the Party,
- iii. Be in possession of a degree certificate obtained from a university recognized in Kenya,
- iv. Demonstrate active participation in Party programs six months prior to seeking nomination, provided that the National Executive Committee may for good cause which shall be specifically documented, exempt an applicant from this requirement, subject to any conditions it may deem fit,
- v. Meet the minimum requirements for County Assembly Candidates as may be set out by the Independent Electoral and Boundaries Commission.

### **16.2.2 Documentations**

An applicant for nomination shall furnish the following documents: -

- i. Duly completed Nomination Form in duplicate,
- ii. Copy of national identity card or Passport,
- iii. A copy of Elector's card,
- iv. A copy of The Equitable Party Life Membership Certificate,
- v. Non- refundable fee of **KES. 500,000** and **KES. 400,000** for special interest group paid to The Equitable Party by a Bankers Cheque or deposited in the Party's account,
- vi. A copy of the degree certificate obtained from a university recognized in Kenya,
- vii. Duly executed Code of Conduct Form.

Mett all other requirements under the Elections Act and Regulations made by the Commission.

### **16.2.3 Disqualification from Nomination**

A person is disqualified from being nominated as a candidate for election as a Governor if the person: -

- i. Is a State Officer or other Public Officer other than a Member of County Assembly,

- ii. Has at any time within the five years immediately before the date of election held office as a member of the Independent Electoral Boundaries Commission or any Election Commission,
- iii. Is of unsound mind,
- iv. Is an undischarged bankrupt,
- v. Is serving a sentence of imprisonment of at least six months, or
- vi. Has been found, in accordance with any law, to have misused or abused a State Office or Public Office or to have contravened any provision of Chapter Six of the Constitution of Kenya

### **16.3 Member of Parliament Nominations**

#### **16.3.1 Qualifications**

A person seeking nomination for Parliamentary elections shall fulfill the following requirements: -

- i. Be a registered voter in the Sub-County or County for which he/she seeks election,
- ii. Has attained post-secondary school qualification recognized in Kenya,
- iii. Be a Party life member,
- iv. Is proficient in both English and Kiswahili languages,
- v. Demonstrate active participation in Party programs six months prior to seeking nomination, provided that the National executive Committee may for good cause which shall be specifically documented, exempt an applicant from this requirement, subject to any conditions it may deem fit,
- vi. Meet the minimum requirements for Parliamentary Candidates as may be set out by the Independent Electoral and Boundaries Commission of Kenya.

#### **16.3.2 Documentations**

Candidates in respect of Parliamentary nominations shall be required to provide the following:

- i. Duly completed Nomination Form in duplicate,
- ii. Copy of national identity card or Passport,
- iii. A copy of Elector's card,
- iv. A copy of The Equitable Party Life Membership Certificate,
- v. Non- Refundable nomination fee paid to The Equitable Party by Bankers Cheque or deposited in the Party's Account of:
  - a. Member of the Senate: **KES. 250,000**, and **KES. 200,000** for special interest group,
  - b. Member of the National Assembly: **KES. 100,000**, and **KES 80,000** for special interest group,
- vi. Duly executed Code of Conduct Form.
- vii. Meet all other requirements under the Elections Act and Regulations made by the Commission.

### **16.3.3 Disqualification from Nomination**

A person is disqualified from being nominated as a Member of Parliament if the person: -

- i. Is a State Officer or other Public Officer other than a Member of Parliament,
- ii. Has, at any time within the five years immediately preceding the date of the election, held office as a member of the Independent Electoral Boundaries Commission,
- iii. Is a member of a County Assembly,
- iv. Is of unsound mind,
- v. Is an undischarged bankrupt,
- vi. Is subject to a sentence of imprisonment of at least six months as at the date of nomination as a candidate,
- vii. Has not been a citizen of Kenya for at least the ten years immediately preceding the date of the election, or
- viii. Is found, in accordance with any Law to have misused or abused a state office or public office or in any way to have contravened the provisions of Chapter Six of the Constitution of Kenya,
- ix. Is found to have planned, sponsored or participated in any violent activity intended to disrupt elections.

## **16.4 County Woman Representative Nominations**

### **16.4.1 Qualifications**

A person seeking nomination for County Woman Representative shall fulfill the following requirements: -

- i. Be a registered voter in the County for which she seeks election,
- ii. Has attained post- secondary school qualification recognized in Kenya
- iii. Be a Party life member
- iv. Is proficient in both English and Kiswahili languages,
- v. Have National Executive Committee may for good cause which shall be specifically documented, exempt an applicant from this requirement, subject to any conditions it may deem fit,
- vi. Meet the minimum requirements for Parliamentary Candidates as may be set out by the Independent Electoral and Boundaries Commission of Kenya.

### **16.4.2 Documentations**

Candidates in respect of County Woman Representative nominations shall be required to provide the following: -

- i. Duly completed Nomination Form in duplicate.
- ii. Copy of national identity card or Passport,
- iii. A copy of Elector's card,
- iv. A copy of The Equitable Party Life Membership Certificate
- v. Non- refundable fee of **KES. 100,000** paid to The Equitable Party by a Bankers Cheque or deposited in the Party's account, and **KES. 80,000** for special interest group.
- vi. Duly executed Code of Conduct Form,

- vii. Meet all other requirements under the Elections Act and Regulations made by the Commission.

### **16.4.3 Disqualification from Nomination**

A person is disqualified from being nominated as County Woman Representative if the person: -

- i. Is a State Officer or other Public Officer other than a Member of Parliament,
- ii. Has, at any time within the five years immediately preceding the date of the election, held office as a member of the Independent Electoral Boundaries Commission,
- iii. Is a member of a County Assembly,
- iv. Is of unsound mind,
- v. Is an undischarged bankrupt,
- vi. Is subject to a sentence of imprisonment of at least six months as at the date of nomination as a candidate,
- vii. Has not been a citizen of Kenya for at least the ten years immediately preceding the date of the election, or
- viii. Is found, in accordance with any Law to have misused or abused a state office or public office or in any way to have contravened the provisions of Chapter Six of the Constitution of Kenya,
- ix. Is found to have planned, sponsored or participated in any violent activity intended to disrupt elections.

## **16.5 Presidential Candidates Nominations**

### **16.5.1 Qualifications**

A person seeking nomination for Presidential elections shall fulfill the following requirements: -

- i. Be a Kenyan citizen with a National Identity Card or passport,
- ii. Be 35 years of age and above,
- iii. Be a registered voter,
- iv. Be a life member of the Party,
- v. Is a holder of a degree from a university recognized in Kenya,
- vi. Be of high moral standing and integrity,
- vii. Meet the minimum requirements for Presidential Candidates as set out by the Independent Electoral and Boundaries Commission of Kenya, or
- viii. Is qualified to stand for election as a Member of Parliament.

### **16.5.2 Documentations**

Candidates in respect of Presidential nomination shall be required to provide the following: -

- i. Duly completed Nomination Form in duplicate,
- ii. Copy of national identity card or Passport,
- iii. A copy of Elector's card,
- iv. A copy of The Equitable Party Life Membership Certificate,

- v. Non-refundable fee of **KES.1,000,000** paid to The Equitable Party by a Bankers Cheque or deposited in the Party's account and **KES. 800,000** for special interest group,
- vi. A copy of the degree certificate obtained from a University Recognized in Kenya,
- vii. Duly executed Code of Conduct and Pledge of Commitment Form,
- viii. Meet all other requirements under the Elections Act and Regulations made by the Commission.

### **16.5.3 Disqualifications from Nomination**

A person is disqualified from being nominated as a Presidential candidate if the person:

- i. Is a public officer, or is acting in any State or other public office
- ii. Has, at any time within the five years immediately preceding the date of the election, held office as a member of the Independent Electoral Boundaries Commission,
- iii. Is of unsound mind,
- iv. Is an undischarged bankrupt,
- v. Is subject to a sentence of imprisonment of at least six months as at the date of nomination as a candidate,
- vi. Is found, in accordance with any Law to have misused or abused a state office or public office or in any way to have contravened the provisions of Chapter Six of the Constitution of Kenya.
- vii. Is found to have planned, sponsored or participated in any violent activity intended to disrupt elections.

## **17 Primaries for Presidential Nominations**

Where more than one candidate qualifies for nomination, there shall be an election to nominate TEP's Presidential candidate.

The National Delegates Convention shall convert into a National Electoral College to nominate the Presidential Candidate at a date announced by the National Executive Committee.

### **17.1 National Electoral College**

Delegates present at NDC not exceeding 1,500 will convert into a National Electoral College.

The delegates will comprise the following: -

- 1. All members of the National Executive Committee,
- 2. All members of the Party Parliamentary Group,
- 3. All Members of the Council of Governors & the Deputy Governors,
- 4. All Chairpersons of the Branch Executive Committees,
- 5. All Members of the County Coordinating Committees,
- 6. All members of County Coordinating Committees,
- 7. Minority **OR** Majority leaders in each County Assembly,
- 8. All National Officials of the TEP Youth Alliance,
- 9. All National Officials of the TEP Women Alliance,
- 10. Two persons of disability drawn from each county,



11. One marginalized person drawn from each county,
12. One person nominated by BEC where the Member of National Assembly is an elected member of the Party,
13. One LADY nominated by the BEC, where the County Women Representative is an elected member of the party,
14. One person nominated by the BEC, where the Senator is an elected member of the Party,
15. One person nominated by the BEC, where the Governor is an elected member of the party,
16. Members of the Party's Standing Committees specially nominated by the NEC to attend the Conference as delegates,
17. At least one member from each registered Overseas Branch specially nominated by the NEC to attend the Conference as delegates,
18. Top up Delegates from branches to be determined by NEC, through the formula set out in **Schedule III** herein.

## **17.2 Elections**

1. Voting shall be done by secret ballot.
2. On the date determined for polling, eligible voters shall be identified by availing the following documents:
  - a. The Equitable Party membership card,
  - b. National Identity card or Passport, and
  - c. Voters' card,
  - d. National Electoral College Voters Register.
3. The NEB shall use the Voters Register as compiled from the list of delegates to the National Delegates Convention.
4. Each Presidential Candidate shall be entitled to appoint Agents as shall be determined by the NEB.
5. The Returning Officer shall tally and announce the results and submit to the NEB.
6. The NEB shall present the results of the Presidential nominations to the National Delegates Convention.
7. In the event that only one candidate presents him/herself for nomination, the NEB shall present the said candidate to the National Delegates Convention for endorsement.

## **18 Primaries for Non-Presidential Nominations**

TEP Primaries for the nomination of member of the County Assembly, Governor, Member of the Senate, Member of the National Assembly and County Woman Representative shall be by way of universal suffrage of all registered Party members at the Polling Station **or** by Sub Branch Electoral College.

## **18.1 Elections**

1. Nominations will be scheduled and staggered based on populations within nomination Zones as defined in Schedule II.
2. The NEC shall by a resolution determine the mode of election in any electoral area in the Republic of Kenya provided that NEB shall publish such resolutions not later than twenty-one days to the date of party primaries.
3. The Sub Branch Electoral College shall comprise all the members of the Sub Branch Steering Committee, The Equitable Party Women Democrats Steering Committee and The Equitable Party Young Democrats Steering Committee who shall convert into a Sub Branch Electoral College to nominate a member of the County Assembly, Governor, Member of the Senate, Member of The National Assembly, And County Woman Representative:
4. Voting shall be by secret ballot.
5. The NEB shall designate such number of polling stations as might be convenient to voters to access voting centers and publish them twenty-one days to the polling date.
6. Presiding Officers shall count and tally votes cast at each Polling Station and forward them to the Sub-County Returning Officer who shall make the final tally before announcing result of the elections in respect of the Member of County Assembly Representatives and Member of National Assembly.
7. The Sub-County Returning Officer shall submit forthwith the vote tally to the County Returning Officer who shall make the final tally with respect to nominations for Members of Senate, Governor and County Women Representatives before making public the result of Party nomination for County elections.
8. Announcement of results and issuance of nomination certificates
  - a) Each Returning Officer shall tabulate and collate certified results received from Presiding Officers at the Polling stations level and promptly announce the results in the presence of all the candidates or their agents.
  - b) The Returning Officer shall thereafter issue a certificate of return showing the total number of votes garnered by each candidate in every polling station and which shall be signed by either the candidate or their agents and a certified copy of which shall be immediately forwarded to the County Elections Board which shall in turn certify the same and transmit it to the NEB.
  - c) Where a dispute been filed at the County Elections Appeal Tribunal, the County Elections Board shall withhold the certificate of return until such time as they are furnished with the verdict of the Tribunal and which in any case shall not be more than fourteen (14) days of the date of the dispute, \*\*\*save for by-elections\*\*\* / \*\*\*shortest time possible \*\*\* .
  - d) Upon receipt of the certified copy of the certificate of return from the County Elections Appeal Board and where no appeal has been lodged at the National Elections Appeals Tribunal, the NEB shall proceed to process and issue the nomination certificate to the declared winner within seven (7) days of the primaries or determination of a dispute.

- e) The NEB shall accordingly enter the name of the winner on the Party list and the same shall not be removed except by a decision of the Independent Electoral and Boundaries Commission Complaints and Dispute Resolution Committee or an order the High Court.

## **19 Disputes Resolutions and Appeals Tribunals**

### **19.1 County Appeals Tribunal**

1. There shall be established a County Appeals Tribunal in every County each composed of five members of the Party who shall be distinguished persons of good moral standing in society and of high integrity.
2. Members of the County Appeals Tribunal shall be appointed by the NEB and approved by the NEC at least 30 days before the commencement of the nomination exercise or Party elections. The Tribunal shall be guided by the Rules of procedure which shall be formulated the NEB.
3. The NEB shall, at the time of appointment, designate one member of the Tribunal as the Presiding Chairperson.
4. The County Appeals Tribunal shall determine appeals arising from Polling Station, Sub Branch, Branch party elections, and appeals arising from nominations in respect of County Ward representatives.
5. No member of the Tribunal shall during his/her tenure of office be a Party official or an aspirant in any Party election or nomination.
6. Any candidate aggrieved by the outcome of Party elections in the Branch, Sub Branch, or Polling Station shall have the right of appeal to the County Appeals Tribunal within 48 hours of the announcement of results.
7. The appeal shall be in writing and duly signed by the appellant, accompanied by a non-refundable fee of **KES. 25,000**, payable to TEP.
8. The County Appeals Tribunal shall consider and determine the appeal in accordance with the Constitution of Kenya, applicable Law, Party Constitution and Election and Nomination Rules within 48 hours of receipt of the appeal.
9. The Appeals Tribunal may, in its discretion but for good reasons to be recorded, consider the written appeal, and make its decision or make directives without the need to hear the appellant in person.
10. The Appeals Tribunal shall, in suitable cases, have powers to summon the Returning Officer responsible, Party witnesses with relevant evidence and after due consideration dismiss the appeal, order re-count or re-tallying of votes or otherwise nullify the result of the elections and order a repeat thereof.

### **19.2 National Appeals Tribunal**

1. There shall be established a National Appeals Tribunals composed of five members of the Party who shall be distinguished persons of good moral standing in society and of high integrity.

2. Members of the National Appeals Tribunal shall be appointed by the NEC and shall designate one member of the Tribunal as the Chairperson.
3. The National Appeals Tribunal shall determine appeals arising from elections of National officials and nominations in respect of Presidential elections, Governors, Senators, Members of the National Assembly, and County Women Representatives.
4. No member of the Tribunal shall, during his/her tenure of office, be a Party official or an aspirant in any Party election or nomination.
5. The appeals to the National Appeals Tribunal shall be in writing duly signed by the appellant and shall be lodged within 48 hours of the announcement of results appealed from.
6. An appellant shall, on appeal, pay a non-refundable fee of **KES. 60,000** to the Party.
7. The National Appeals Tribunal may, in its discretion but for reasons to be recorded, consider the appeal and make its decision or make directives without the need to hear the appellant in person.
8. The National Appeals Tribunal shall, in suitable cases, have powers to summon the Returning Officer responsible, Party witnesses with relevant evidence and thereafter dismiss the appeal or order re-count, re-tallying of votes or repeat of elections.
9. The National Appeals Tribunal shall consider and determine the appeal in accordance with the Constitution of Kenya, any applicable Law, Party Constitution and Election and Nomination Rules within 48 hours of receipt of the appeal.
10. The decision of the National Appeals Tribunal shall be final.

## **20 Nomination of Party List Members**

1. The NEC shall nominate and present a list of members to the Commission in the category of Party List members in accordance with Section 34 of the Elections Act.
2. The qualifications and disqualifications prescribed for Members of Parliament and County Assembly shall apply to the Party List.

## **21 Pledge of Commitment**

All applicants for nomination as party candidates shall sign a Code of Conduct, Pledge of Commitment to make monthly contributions towards the financing of Party operations and a pledge to the party manifesto which Pledge shall be witnessed by a Commissioner of Oaths or Magistrate. The amounts to be pledged by Party candidates shall be set out and reviewed from time to time by the NEC. The amounts pledged shall be recoverable by the Party as a civil debt.

## **22 Polling Station**

The Polling station(s) where the nomination shall take place shall be at the Wards; the number of polling streams to be determined and published by the NEB fourteen days before the nomination day.

## **23 TEP Registrar**

1. For purposes of conducting elections by universal suffrage, the NEB shall ensure that there are registers of Party members in all Wards, Constituencies and Counties as the case may be.
2. On the date determined for polling, eligible voters as per the Party register shall be identified by availing the following documents:
  - a. National Identity card, and
  - b. Voters' card or Passports.

## **24 Voting Procedure**

Voting under these rules shall be by way of Secret ballot or any other method of voting acceptable to the delegates. Where an office is contested by more than one candidate, the vote shall be decided by a simple majority. Where only one candidate is nominated to an office at the close of the nominations, that candidate shall be declared duly elected to the office for which he/she was nominated. Nominations of all candidates shall be in the prescribed form.

## **25 Grounds for Disqualification**

1. A member shall be disqualified to be a candidate for any nomination if:
  - a) Without authority he makes, prepares, prints or is in possession of a document or paper purporting to be a register of Party members,
  - b) knowingly makes any false statement on, or in connection with any application to be registered in any register of Party members; or
2. A candidate who corruptly, for the purpose of influencing a voter to vote or refrain from voting for a particular candidate—
  - a) before or during an election—
    - i. Undertakes or promises to reward a voter to refrain from voting.
    - ii. Gives, causes to be given to a voter or pays, undertakes or promises to pay wholly or in part to or for any voter, expenses for giving or providing any food, drinks refreshment or provision of any money, ticket or other means or device to enable the procurement of any food, drink or refreshment or provision to or for any person for the purpose of corruptly influencing that person or any other person to vote or refrain from voting for a particular candidate at the election or being about to vote or refrain from voting, for a particular candidate, at the election; or

- b) After an election, gives, provides or pays any expense wholly or in part to or for any particular voter or any other voter for having voted or refrained from voting as aforesaid, shall be disqualified as a candidate for nomination on the Party's ticket.
  - c) A Party member shall be disqualified to vote at an election for the nomination of any candidate if he induces, influences, or procures any other person to vote in an election knowing that the person is not entitled to vote in that election.
- 3. A Party member who accepts or takes any food, drink, refreshment, provision, any money or ticket, or adopts other means or devices to enable the procuring of food, drink refreshment or provision knowing that it is intended to influence them shall be disqualified to vote in the Party's nomination.
- 4. Any Party member shall be disqualified from voting in an election for the nomination of any candidate if he directly or indirectly in person or through another person on his behalf uses or threatens to use any force, violence including sexual violence, restraint, or material, physical or spiritual injury, threatens to inflict injury, damage, harm or loss harmful cultural practices, damage or loss, or any fraudulent device, trick or deception for the purpose of or on account of:
  - a) Inducing or compelling a person to vote or not to vote for a particular candidate at an election for nomination,
  - b) Impeding or preventing the free exercise of the franchise of a voter,
  - c) Inducing or compelling a person to refrain from becoming a candidate or to withdraw if he has become a candidate; or
  - d) Impeding or preventing a person from being nominated as a candidate or from being registered as a voter.
- 5. A Party member shall be disqualified to vote at an election for the nomination of any candidate if he directly or indirectly by duress or intimidation:
  - a) Impedes, prevents, or threatens to impede or prevent a voter from voting; or
  - b) In any manner influences the result of an election.
- 6. A candidate shall be disqualified from elections or nomination on account of bribery if he/she
  - a) Directly or indirectly, lends or agrees to lend, or offers, promises or promises to procure or to endeavor to procure any money or valuable consideration to or for any voter, or to or for any person on behalf of any voter or to or for any other person in order to induce any voter:
    - i. To vote or refrain from voting for a particular candidate,
    - ii. To attend or participate in or refrain from attending or participating in any meeting of a candidate, march, demonstration or in some other manner lending support to or for a candidate,
    - iii. Corruptly does any such act on account of such voter having voted for or refrained from voting,

- iv. In any manner unlawfully influences the result of an election or nomination,
- b) Directly or indirectly, makes any gift, loan, offer, promise, procurement, or agreement to any election official or voter to:
  - i. Procure the election or nomination of any person; or
  - ii. Procure the vote of any voter at any election or nomination.
- c) Advances, pays or causes to be paid any money to, or to the use of any other person with the intent that such money or any part thereof shall be used in bribery at any election, or who knowingly pays or causes to be paid any money to any person in discharge or repayment of any money wholly or in part used in bribery at any election or nomination;

## **26 Campaign Period**

1. The NEB shall give a period of not less than fourteen days to all respective candidates to campaign for the various positions vied for.
2. No campaigns shall be permitted on the polling day.

## **27 Polling Hours**

1. The polling stations shall open at 6:00am and close at 5:00pm.
2. The Returning officer shall announce and declare the results of the elections in the presence of the candidate (s) and/or their agents.
3. The NEB may at any election, accredit
  - a) An election Observer,
  - b) Any person or institution to report an election.

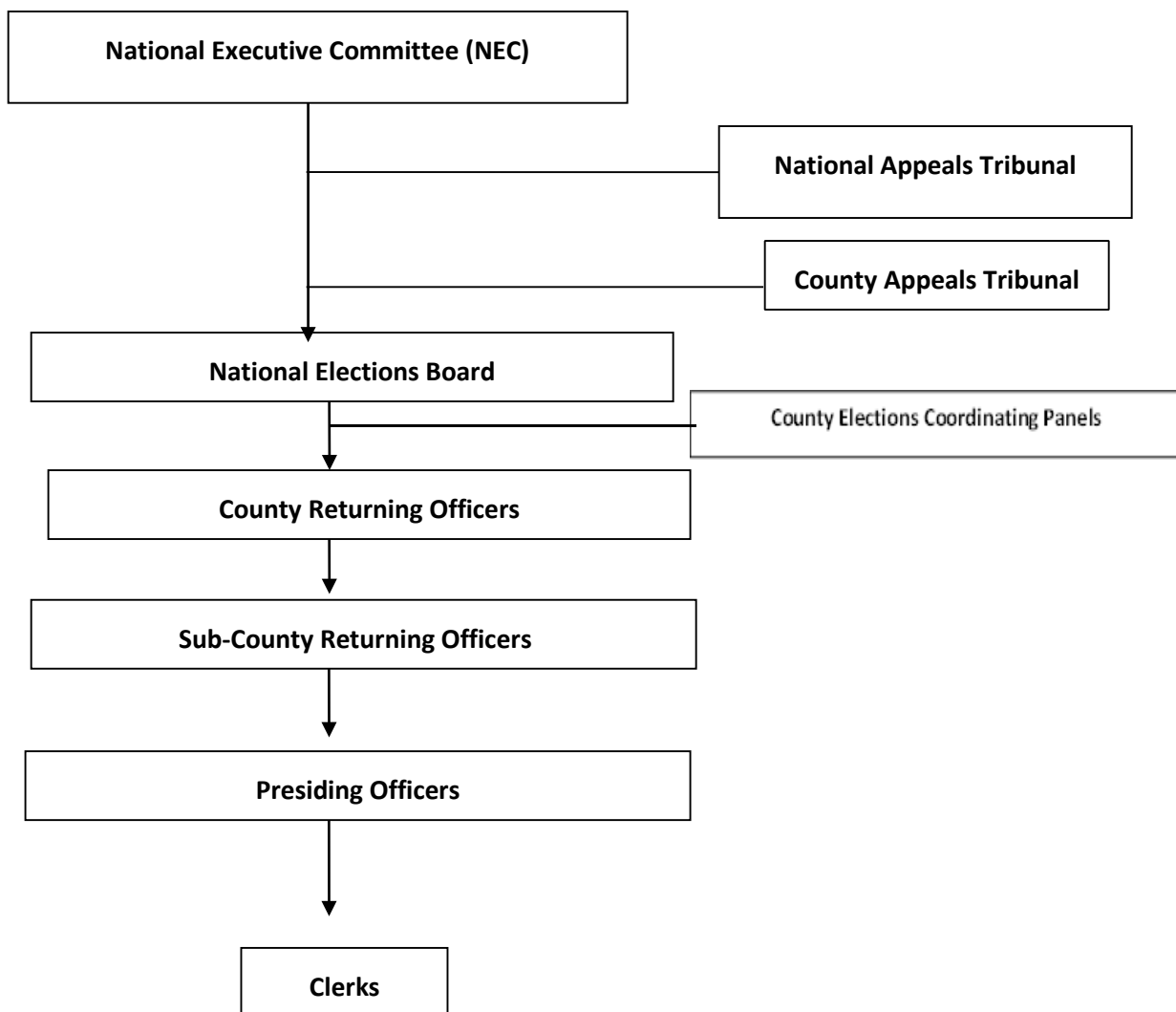
## **28 Nomination Certificate**

1. The NEB shall compile and certify the list of all successful candidates
2. Upon receipt of a certified list of the candidates, the authorized Party signatories shall issue a Nomination Certificate and forward to the Commission the Party List in accordance with Sec. 35 of the Elections Act, 2011.

## **29 Retention and Public Inspection of Election Documents**

All elections documents and materials shall be archived for a period of six months at the Party Headquarters.

## Schedule I: Election and Nomination Structures





## **Schedule II: Nomination Zones**

Pursuant to rule in section 18.1 (1)(a) the party nominations in respect of rule 18.1 shall be divided into the following zones or as may be modified from time to time:

### **ZONE A: Frontier Counties Development Council (FCDC)**

Garissa, Wajir, Mandera, Isiolo, Marsabit, Tana River and Lamu

### **ZONE B: North Rift Economic Bloc (NOREB)**

Uasin-Gishu, Trans-Nzoia, Nandi, Elgeyo Marakwet, West Pokot, Baringo, Samburu and Turkana

### **ZONE C: Lake Region Economic Bloc (LREB)**

Migori, Nyamira, Siaya, Vihiga, Bomet, Bungoma, Busia, Homa Bay, Kakamega, Kisii, Kisumu, Nandi, Trans Nzoia and Kericho

### **ZONE D: Jumuia ya Kaunti za Pwani**

Tana River, Taita Taveta, Lamu, Kilifi, Kwale and Mombasa

### **ZONE E: South Eastern Kenya Economic Bloc**

Kitui, Machakos and Makueni

### **ZONE F: Mt. Kenya and Aberdares Region Economic Bloc**

Nyeri, Nyandarua, Meru, Tharaka-Nithi, Embu, Kirinyaga, Murang'a, Laikipia, Nakuru and Kiambu.

## Schedule III: Delegates Top Up Formula

### Target Number

This is the minimum number of members a **Sub-County** must have to qualify for one (1) delegate.

The target number is determined by the following formula:

$$\text{Target Number} = \frac{\text{National Number of Registered Members}}{\text{Number of Sub – Counties in which TEP has Presence}}$$

where

**Registered Members:** Is determined by the number of registered members as per TEP records

**Sub-Counties in which TEP has presence** will be those that are in **Counties** that have a minimum of 1,000 TEP Members who are also registered voters.

### Qualifying Delegates

This is the number of delegates that qualify from each **Sub-County**.

$$\text{Qualifying Delegates} = \frac{\text{Number of Registered Members in Good Standing}}{\text{Target Number}}$$

### Actual Delegates per Sub-County

The number Top Up delegates that can represent each branch and fully participate in the Party's NDC as per the formula below.

$$\text{Actual Top Up Delegates per Branch} = \text{Qualifying Delegates} \times \text{Multiplier}$$

Where,

### Multiplier

A constant number that is determined by the NEC to be applied uniformly in the determination of the actual delegates in each **Sub-County**.